



Chipperfield Parish Council,
The Village Hall
The Common, Chipperfield
WD4 9BS
Tel: 01923 263 901
email: parishclerk@chipperfield.org
website: www.chipperfieldparishcouncil.gov.uk

CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council held on 9th January 2024 @ 7.45 at the Blackwell, The Common Chipperfield WD4 9BS

Councillors Present: K Cassidy (Chair), E Flynn (Deputy Chair), G Bryant, W Bathurst, C Heaphy, L Hinton, P Foxhall and M Paton.

In attendance: Mrs U Kilich (Proper Officer), Borough Councillor's P Walker, G Adeleke, and S Riddick. One member of the public present.

58/23 TO RECEIVE AND APPROVE APOLOGIES OF ABSENCE

To accept and approve apologies for absence

There were no apologies of absence to record.

59/23 DECLARATIONS OF INTEREST

To accept and declare interest linked to any of the Resolutions.

There were no declarations of interest to record.

60/23 MINUTES

- a. To approve the minutes of the meeting of the Full Council 28th November 2023
Resolved, proposed by Cllr Bryant, seconded by Cllr Bathurst to approve the Minutes of 28th November 2023 as a correct record and, as such be duly signed by the Chair. Unanimously agreed
- b. Matters arising from previous Minutes.
St Pauls School have approached CPC to convert the telephone box into a library. The painting of the box will be carried out sooner than later in order to facilitate the request.

61/23 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillor (s)

Cllr Riddick reported that the clashing with the meetings between other Parish Council's will be resolved by one of the Borough Councillors attending CPC meetings.

Cllr Adeleke reported that the council is trying to introduce restriction on parking, currently Bovingdon has a two hour parking limit, there will be no charges applied. This will not apply to Chipperfield.

The bus stop on Dunny Lane is likely to be narrowed. Action: the Clerk to liaise with Herts Highways.

62/23 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED

For any items you are not able to “click” please email the Clerk for information.

Items (a) and (b) to have been circulated to Councillors by email and are included here for recording purposes.

- a. Dacorum Environmental Forum Minutes can be found [here](#)
- b. Results from HCC Annual Survey of Local Councils 2023 meeting on 5th March 2024

63/23 Public Participation 15 Minutes total (Max 3 minutes per Person)

A member complained about the cones positioned outside the Larder. Cllr Flynn will follow up with the complaint.

64/23 FINANCE AND GENERAL PURPOSE

- a. Cllr Cassidy proposes to accept the YTD Summary report for December 2023
Resolved, proposed by Cllr Flynn, seconded by Cllr Hinton to approve the YTD Summary Report for December 2023. Unanimously agreed.
- b. To discuss and approve the renewal of the van insurance and quotation received
Resolved, proposed by Cllr Flynn, seconded by Cllr Bryant to approve the renewal of the insurance as per the email circulated to all members. Unanimously agreed.
- c. To discuss and approve the Precept for 2024/25 at £62,623, F&GP members to sign the form.
Resolved, proposed by Cllr Cassidy, seconded by Cllr Flynn to approve and sign the Precept form for 2024/25 to be submitted to DBC.
- d. To discuss and approve internal auditor for 2023/24
Resolved, proposed by Cllr Bathurst, seconded by Cllr Bryant to appoint Audit Solutions as Internal Auditor for 2023/24. Unanimously agreed.
- e. To discuss and update on SANG – Cllr Cassidy has prepared a letter to DBC, once approved by Councillors and Borough Councillors, he will send it to DBC. Cllr Cassidy will await for comments.

65/23 REPORT FROM WORKING GROUPS

1. **OPEN SPACES** – Friends of Chipperfield had their Christmas party, one of the attendees being a Lib Dem Councillor. Cllr Bathurst encouraged the councillor to view the pond, the councillor agreed the pond is in appalling state. The team have cleared the laurels. The Friends of Chipperfield need more members to help out. DBC member had positive ideas when meeting with Cllr Bathurst and Cllr Cassidy.
2. **YOUTH AND EDUCATION** – Cllr Hinton reported that the playground work has gone out to tender, the aim is for it to be finished before the 6 weeks holidays.
3. **POLICE REPORT** - From the police report, there is not a lot to report, however, Kings Langley had fewer crime in comparison with Chipperfield, Bovingdon and Flaunden put together. ABH 63 incidents. Cllr Bryant has the police report for Chipperfield which he will circulate. Herts Police are recruiting more PCSO, not having one in Chipperfield has had an impact. Cllr Riddick mentioned that Police Commissioner should be contacted as soon as possible.
4. **HIGHWAYS** – The Clerk to report all the faults such as drains, and signs being down.
5. **PLANNING** – The communication between DBC and CPC continues on a monthly basis, DBC has undertaken to encourage applications to carry out pre-app meeting with CPC. The meetings are held by Joan Reid who has vast amount of experience in her field. Philip Stanley will be joining the meetings which will help.

6. ALLOTMENTS

Two allotments vacant – to display notices of the vacant plots.

66/23 Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

- a. Salary increases for the Clerk and the Warden as per NALC
Item discussed at November 2023 meeting.

67/23 DATE OF NEXT MEETING

The next meeting will be held on the **12th March 2024 following the planning meeting @ 7.45 at The Blackwells The Common WD4 9BS.**

The meeting concluded at 20.30